

All members of the Springall Academy team, both students and teachers, are asked to make certain commitments to the success of the program.

Student Commitments

- I will attend school daily, on time, prepared and ready to work and learn.
- I will understand what I am expected to learn, complete all assignments to the best of my ability and ask for help when I need it.
- I will follow school rules and cooperate with adults and other students.
- I will respect the rights of others to learn and help to create a positive learning environment for everyone.
- I will follow teacher instructions and not be disruptive in class.
- I will not use profanity or make disrespectful or unkind statements (no putdowns).
- I will respect the property of the school, the community, and others.
- Every day I will spend time reading (including reading for fun), studying, and completing homework.

Teacher Commitments

- I will set high expectations for student learning and use a variety of teaching strategies to motivate and encourage all my students.
- I will provide an enriching academic program based on appropriate standards.
- I will give my students timely feedback on their work.
- I will provide a safe and positive atmosphere for learning in the classroom.
- I will seek out additional resources, such as individual instruction to meet my student's needs.
- I will advocate for my students' non-academic needs.
- I will help to create a welcoming environment for students, families, and community members.
- I will provide opportunities for caregivers to volunteer, observe, and /or participate in classroom activities.
- I will communicate with my students' caregivers through frequent reports on their progress both positive and negative and will notify parents of any concerns or problems in a timely manner.
- I will schedule conferences and be reasonably available to caregivers.
- I will suggest ways that caregivers can support their child's learning at home, including the importance of reading daily with their child and limiting television viewing.

"Secrets" to Success at Springall Academy ---

The following are little "tidbits" of information about rules and expectations at Springall. They apply to all students, including the PLUS Program.

Where do I eat my meals and snacks?

Students are not allowed to eat in any of the rooms. Yes, this includes the library and other rooms that are not classrooms. Parties or any event that involves food will be done outside the rooms. We have picnic tables all around the school. This helps keep our school clean. It also helps with ants in the classrooms! The Director may make exceptions based on weather.

What kind of containers can we bring to school in our lunches?

Because of the potential danger due to breakage, glass containers are not allowed at school. All beverages must be in their original containers. Clear water bottles are okay to refill. Plastic or aluminum cans are okay to bring on campus.

Can I eat candy or cookies at school?

Sugar has been found to be very unhealthy for all people. Springall Academy has a **NO SUGAR** policy. That means students cannot have any food or drinks with artificial sugar (this includes things with fructose, sucrose, corn syrup, etc). Juice, milk, natural fruit snacks, pretzels, chips and other sugar free food and drink are what students bring to school at Springall. Sometimes, sugar free candy is given to students by staff.

Can I share food with other people?

Some students have food allergies or have families who make specific food choices. Because of this, students are not allowed to share food or drink with other students. This includes food/drink from home or school breakfast/snack/lunch. Also, staff are not allowed to share their personal food with students. Food/drink can only be shared at parties or events approved by staff.

Can I bring toys, music players or electronic games to school?

Anything that might distract students from schoolwork can not be brought to school. Some students have permission to listen to music players on the school bus. When the student's bus arrives on campus, they must put all electronic devices and the headphones away before they get off the bus, and leave them away until they board the bus again in the afternoon. If students take the electronic devices out during the school day, it will be confiscated and returned before the student boards the bus. On the third time this occurs, it will not be returned at the end of the day, a caregiver will have to pick it up from school. Some classrooms may have exceptions to this policy for Level 3, 4, and 5 students.

This point is so important, it is being listed twice. Personal music players and personal game players are **NOT** allowed on campus. This rule is the same at most public schools. They are to be used on the bus only. Any exceptions must be cleared with administration and documented in writing. Your best bet is do not bring them to school at all.

Can I lend things to a friend to use?

In order to avoid any confusion, which may lead to misunderstandings about personal property, Springall has a “**No Lending, Borrowing, Holding or Trading**” policy while on campus. Students who decide to lend or borrow personal property after school do so at their own risk. If this lending, borrowing, holding or trading becomes a school issue a students’ level will be affected. Staff does not have an obligation to help student retrieve items they loaned, held, borrowed or traded on or off campus. We will not use school time to resolve personal issues that come from lending, borrowing, holding or trading items.

Can I bring a water bottle to school?

Because of the weather, students can bring one clear water bottle to school to keep at their desk or designated area of the classroom. They are allowed to have only water in the bottles. We suggest students write their names on their water bottles.

Also, coffee or hot chocolate are not allowed to be brought to campus. These items can contain sugar. Sugar free hot chocolate can be passed out by staff as students earn it.

Can I chew gum on campus?

Because of the mess that often occurs from gum that has not been thrown away properly, gum is **not** allowed on campus.

Can I bring money to school?

There is no need to bring more than one or two dollars to school at any time. The only places to use money at school are for snack sales. Flyers will be sent home letting students and the caregivers know about school food sales, field trips or other special events, which may involve money. Again, students cannot lend or borrow money. This means a student cannot buy items at the snack sale for other students.

Why can't I call my teachers by their first names?

Springall Academy has a policy of referring to staff as Mr., Mrs., Ms., or Miss. using these titles shows respect to adults. It is **NOT** ok to call a staff only by their name without using their title. For example, "Mrs. Purple" is acceptable, just "Purple" is not. Also, nicknames are not allowed. All staff must be referred to as their correct name.

Can I use a pen to do my schoolwork?

Students may only use pencil to complete work at school. If a teacher wants a student to use something different (markers, colored pencils, or pens) they will give specific instructions to do so. The teacher will then provide these items. Students who bring markers, sharpies, pens risk getting them confiscated and not returned.

Can I go into the main office if I have a question?

No, students are not allowed in the main office if they have a question. Students are only to enter the main office when a staff member is with them. If a student has a question of any kind they should ask their classroom teacher. Support staff is available for assistance if needed.

Can I take a break from the classroom?

Students are encouraged to ask permission from the staff to take an appropriate "break" if needed. Students and Staff will determine the appropriate amount of time. Students are encouraged to use a tool from the sensory toolbox or use other sensory strategies their staff has taught them. Students can take a break inside or outside the classroom depending on the type of break. Be sure to talk with your classroom staff about the rules for breaks.

What are bonus points?

Bonus points are a way to reward students for showing a positive attitude, being kind to others, and trying their best. Classrooms have items to be purchased with bonus points. For example, in some classes you can buy a "no homework pass," pencils, or special treats.

What if I am absent from school?

It is very important that all students attend school every day. We ask that every effort be made for appointments are made after the school day is over. However, there are occasions when students are absent for different reasons. That could include doctor's appointments, dentist appointments, illness, hospitalizations, family emergencies, and suspensions. If a student is absent for whatever reason (excused or unexcused) they will be asked to complete missed assignments either at nutrition break, lunch or as homework. It is important to us that students continue their academic progress. This is particularly important for students in grades nine and higher. These students must complete a minimal amount of work to earn credits. If work is not made up, a student will be asked to stay after school to complete the necessary assignments. This policy will be considered on an individual basis. Specific considerations will be made for special circumstances.

What is a "No Hands On" Policy?

Often students begin to "horse play" with one another. Students begin as exchanging game playing gestures, and it gets to the point where someone can get hurt. People can get hurt feelings or get hurt physically. Our "No Hands On" Policy means that at no time can a student touch (in any way) another student or staff member. Handshakes or high fives are okay. Hugging, horse playing, pushing, shoving, kicking, etc, is NOT.

Can I wear pajamas to school?

Students must follow the dress code every day at school. This means no pajamas, slippers, or house shoes at school. Blankets, pillows or other bedtime items are also not allowed at school. Some students use a blanket or pillow on the school bus. Once the bus arrives at school, they must be put away for the entire school day.

Why does staff conduct searches?

Sometimes, staff has reason to believe students may have something at school that is not appropriate for school. This can include anything that is against the policies outlined in this handbook (from something as simple as a pen to something as serious as a weapon). When the staff have a reasonable belief a student is not following the school policies, staff will conduct searches of backpacks, purses, bags, desks and/or persons. If an individual is searched, it will be conducted with at least two staff members present. If students are found to have something inappropriate for school, consequences will occur based on the object. For example, if it is a sharpie, the sharpie will be confiscated. If it were a weapon, police would be notified. Safety is number one at Springall. All students need to clearly understand, anything brought to school and any one on school grounds or at a school function is subject to possible search at any time. We, as a school, do not need specific permission to conduct searches. Being a student at Springall means you can and will be searched when the staff believes it to be necessary. Be prepared for random searches throughout the school year.

Student Dress Code

How are Springall Academy students expected to dress appropriately for school?

- I. Hair must be appropriately cut, cleaned, and groomed. Extreme hairstyles or colors that distract students from learning are not allowed.
- II. All clothing must be clean, without holes or tears, fit appropriately, and be worn as intended. For example, pants should fit at the waist or hips. No sagging at all is allowed (showing undershorts or stomach area) is not allowed on campus.
- III. Clothing must not be too loose or too tight.
- IV. Springall supports a safe, drug-free learning environment. Clothing must not show pictures/artwork of beer, liquor, tobacco, cigars or drugs. Sexually suggestive

language/pictures are also not allowed.

- V. Clothing must not show guns, knives or any other dangerous weapons. If it is not allowed at school, it is not allowed on clothing, bags or any other school supplies.
- VI. Shirts must cover the stomach area. Tank tops, "muscle shirts," and cut-off T-shirts are not allowed. For females-spaghetti strapped tops are not allowed. Shoulder straps must be at least 3 inches in width. If you are not sure how wide 3 inches is; the width of the shoulder straps should be is the width of the four fingers of your hand. The appropriate length of shirts is measured by having the student raise their arms above their head, if their stomach shows the shirt is too short. Additionally, low cut tops are not allowed.
- VII. Skirts and shorts must be "fingertip length." This means they must be long enough so that when the student's arm is placed by their side, the skirt or short is no shorter than their longest fingertip.
- VIII. All students are expected to have appropriate footwear for school activities. For example: tennis shoes are required for motor and the running field. Thongs, sandals, flip-flops and similar footwear intended for the beach are not allowed.
- IX. Wearing anything gang related or that can be **interpreted**, as gang related is not allowed. This includes but is not limited to:
- Wearing bandanas in a way they are not intended (around your wrist, in your back pocket),
 - Sports gloves are only to be worn when doing the actual sport the glove is intended for (example a batter's glove is only worn when playing baseball or softball),
 - Old English writing/tagging/graffiti on your school materials including your backpack and notebook,
 - Wearing "colors" that are commonly known to be associated with a specific geographic area or group of people,
 - Gang "signs" or hand signals or signs are not allowed,
 - Drawing or writing of racially provocative materials is not allowed.

This rule may be modified throughout the school year, depending on current styles or trends in the community. The guidance counselors will inform teachers/staff of these updates.

- X. Jewelry or piercing which cause undue attention or interferes with bodily movement or talking is not allowed. Jewelry that can be used as a weapon is not allowed. This includes but is not limited to spiked necklaces, spiked bracelets and spiked belts.
- XI. Chains hanging from the waist, belt loop, backpack or pockets are also not allowed on campus.

- XII. Only Level four and Independent Students can wear hats or hoods on campus. At no time are they to be worn inside a building. “Do-Rags” or hairnets are not allowed. Hair wraps/scarves worn by female students are allowed with specific permission of staff. Exceptions to this rule may be made based on weather conditions.
- XIII. Pajamas or “house clothes” are not allowed. This means no pajamas, slippers, or house shoes at school. In addition, blankets or pillows are not allowed at school.
- XIV. Any clothing, article, or style that draws attention and disrupts the program in any way is not allowed.

If a student arrives at school dressed inappropriately, he/she will be asked to go to the support center until the matter is corrected. Parents may be contacted. The student may be asked to change into something appropriate for school. This may be done by simply turning a shirt inside out for the duration of the school day or changing the clothing entirely.

If a student has questions about what is appropriate to wear to school, the student can ask a staff member immediately upon arriving at school. Students are expected to approach a staff member on their own. It is the student’s responsibility to handle matters appropriately.

Specific cases will be handled on an individual basis. Guidance counselors, classroom staff, support staff, and administration will be involved as necessary. When making decisions regarding whether or not a student is within the dress code or not, a minimum of 2 staff will consult before the final decision is made. At least one of the two staff members must be a staff member who does not work in the student’s classroom.

Language Policy

What is the language policy at Springall?

Springall Academy provides a positive, supportive environment. We teach and reinforce skills of expressing one's needs, feelings, and ideas in a positive, socially appropriate manner.

All students are expected to be able to express themselves without using verbal abuse or profanity toward others. Verbal abuse towards others is not acceptable. Profanity, whether directed toward a person or not, is not acceptable.

Verbal abuse includes any words directed toward another, which may be perceived as threatening, intimidating, demeaning, derogatory, racist, or hateful. This includes (but is not

limited to): racial slurs, racial comments, and negative comments regarding sexual preferences. Also, words that are not commonly thought of as inappropriate but are used to “mimic” inappropriate words or unkind intentions will be considered the same as using the original word itself. Profanity includes the use of profane words, swearing, cursing or any strongly objectionable words, phrases or language.

If a student chooses to not follow this policy, the following steps will be followed:

Student will not earn points for the correlating time period;

- I. Not following the language policy is unsatisfactory behavior. You will earn an Unsatisfactory day.
- II. You will have snack and/or lunch detention.
- III. You will be asked to “make it right” by completing apology (verbally and/or written and possibly owing time).

If you continue to not follow the language policy you will have additional consequences:

- I. You will stay after school.
- II. A level change will be completed for continued abusive behavior or profanity.

If the consequences above do not change the behavior, a different strategy will be tried. The staff member related to the particular incident and the classroom teacher would decide alternative consequences.

BE KIND TO OTHERS!

Student Access to IEPs

All students at Springall Academy have an IEP. IEP stands for Individualized Education Program. The most important letter in IEP is the “I.” Because your IEP is only about you, it is individualized. This means that the IEP is about your education, your program and your success! No one in the world has an IEP like yours.

Every student has an IEP meeting at least once a year. Previous goals, present levels and future goals are discussed. Students and families will be informed of the IEP meeting date and time with sufficient notice to attend and participate in the IEP meeting. Often, teachers review the IEP goals with students before the meeting occurs. This allows the student to participate in the development of IEP goals. The IEP has many sections. Feel free to ask your parent/guardian, teacher or guidance counselor about the sections of your IEP. At Springall, progress on IEP goals is attached to quarterly report cards. That is why the report cards have so many pages!

All the people that attend an IEP meeting are called “IEP Team members.” The members can include the following people: a parent or guardian, a social worker, a district representative, a teacher, an administrator from Springall, and a counselor. If you go to OT or communication, a staff member from OT or communication might attend too. One of the most important members of the IEP team is you, The Student!

Important to note is that students (as members of the IEP team) have the right (and opportunity) to meet with any member of the IEP team upon request. This means that you, the student, can request a meeting with Springall staff, the district case manager, or any other member of the IEP team to discuss your IEP, or your education in general. This meeting can be private and confidential. It is up to you, the student, who attends this requested meeting and with whom the information is shared.

Again, if you have questions about your IEP or just want to see it, you are encouraged to make an appointment with the guidance counselor or teacher. Nutrition break and lunchtime is the best time to make these appointments.

Bus/Van Policies and Procedures

The school bus and vans are to transport students to and from school safely. To insure the driver can best do their job the following expectations are for all students:

- I. Students must sit in their seats facing the front for the entire ride.
 - Both feet are to be on the floor at all times.
 - All body parts should remain inside the bus/van, not out the window.
 - It is NOT ok to have any body part hanging into the aisle.
- II. Voices are to be quiet as not to distract the driver.
- III. School expectations apply to the bus/van also.

- Follow directions at all times.
- Be kind to others.
- Stay on task.
- Try your best to earn all your points.

IV. No eating or drinking on the bus/van.

V. Music players and electronics are allowed on the bus/van. Students must use headphones. The volume is only to be loud enough for the individual student to hear. No one else should be able to hear it. Singing out loud is not allowed.

VI. If there is a problem in the bus/van, a student will receive a bus referral. The following are **possible** consequences for a referral:

- The student will be asked to go directly to Support from the bus/van upon arrival at school.
- The student may be asked to complete a writing assignment while in the Support Center.
- The student may have nutrition break detention or lunch detention or both.
- If a student receives more than one bus/van referral they may lose their bus/van privileges. This means they will not be able to ride the bus/van.
- If a student has problems on the bus/van a repeated number of times, they may have an in-house suspension.

VII. If students are unsafe at school they may not be allowed to ride the bus/van. Students must show safe behavior to earn to ride the school bus/van.

VIII. If a bus/van has a safety belt, the seat belt **MUST** be worn at all times.

IX. Follow any directions given by the school bus/van driver or monitor.

The expectations are the **SAME** for the bus/van and at school. You are not allowed to be silly in class; you are not allowed to be silly on the bus/van.

Bus/van issues are separate from classroom issues. Even though a student may not earn their bus/van points, they are still expected to try their best in class and earn their points. Support Staff handles bus/van issues.

Sexual Harassment Policy

What is Sexual Harassment?

Sexual harassment is an abuse of power in which one person (teacher, classroom assistant, student or classmate) feels pressured by another or is made to feel vulnerable by the actions or inactions of another person.

It is the policy of Springall that sexual harassment of employees or students by the Academy, its employees, its students, its supervisors, or its agents is unacceptable and will not be tolerated. The following information is taken from the Springall Academy Policies and Procedures Manual.

- I. This policy applies to ALL students and Springall Academy staff. This policy prohibits sexual harassment in any form, including verbal, physical and visual harassment.
 - II. Verbal, physical, and visual harassment of employees, students or other members of the public will not be tolerated on our campuses or at any school function. Each of us, staff and students alike, must be sensitive to the feelings of others and must not act in a way that might be considered offensive by others, even if the staff member, student or guest involved would not consider it offensive.
- In other words, even if you and your friends do not find your actions offensive, be sure other people around you will not either.
- III. Sexual harassment may take many forms. It may be:
 - **Verbal**-consisting of sexual jokes, sexual comments and insults; including comments regarding sexual preference or orientation
 - **Physical**-consisting of sexually suggestive, unwelcome touching or obscene gestures; and
 - **Visual**-including insulting cartoons, sexually suggestive or lewd pictures, photographs or computer programs and images.
 - IV. Any student who believes that he or she has been harassed by a staff member or another student must immediately tell a staff member (counselor, teacher or support staff) the facts of the incident or incidents and the names of the individuals involved. This person is required by law to report the complaint to the Executive Director. If a student is uncomfortable, for any reason, about bringing the matter to the attention of his or her

teacher, classroom assistant, support staff, or guidance counselor, the student must report the matter to Administration.

- V. Complaints of sexual harassment will receive prompt and thorough attention. Within three school days of a report of sexual harassment by an individual, a preliminary investigation will be completed by Administration.
- VI. No student or staff will suffer retaliation or intimidation as a result of filing a sexual harassment complaint using the above procedures. Absolutely no one is allowed to hurt or bother you because of a complaint you made.
- VII. Sexual harassment at the Academy by any staff member or student will result in disciplinary action up to and including dismissal from the school, as well as personal legal action and financial liability.

Sexual harassment of any kind is taken very seriously at Springall Academy. It is a violation of an individual's rights. Simply stated, it is against the law. Staff may decide to get police involved.

Internet Usage

Responsibilities and Use of the Internet

Most areas of Springall have computers with access to the Internet. This includes classrooms, guidance, support, the library, counseling and DIS areas. The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual people. The use of the Internet is a privilege, not a right for Springall students. Inappropriate use will result in a cancellation of those privileges.

Acceptable Use

Use of Internet must be in support of education and research and consistent with the educational objectives of Springall Academy.

Prohibited Use

Transmission (viewing, researching, reading) of any material in violation of any federal or state law is prohibited. Also, any computer usage which is against any other policy listed in this handbook is prohibited. (For example, violation of our dress code, language policy, sexual harassment policy via the Internet.)

All students will be closely monitored while using the Internet. **At no time is a student allowed to access the Internet without staff supervision.**

Cellular Phone Policy

(includes taking pictures, talking, internet and/or texting)

Cell phones are not needed at Springall. Like other electronic devices they must be turned off and put away as soon as your bus arrives on campus. They must stay out of sight, in your backpack or pocket until you get on the bus again in the afternoon. Often students ask, "What if there is an emergency?" All of the rooms at Springall have phones that can reach the outside. If a caregiver needs to reach a student for an emergency, they can do so by calling the school directly. If you choose to not follow this rule and a staff member sees or hears your cell phone, the following steps will be taken:

1st Offense-the cell phone will be confiscated for the entire day

2nd Offense-your cell phone is confiscated and turned into an Administrator. A parent, guardian or caregiver will pick it up

3rd Offense -you will no longer be able to bring your cell phone for the rest of the school year

Students in the PLUS program are allowed to use cell phones when on community outings. The same rule applies for them, no cell phones at school, for any reason.

Special Events

Springall Academy has special events throughout the school year.

OPEN HOUSE

One evening towards the beginning of the school year, there is an "open house." This is a time where caregivers, families, and friends of students can tour the campus and see the classrooms. Springall Staff is there to answer questions. Usually there is a short presentation in the motor room.

HOLIDAY POTLUCK

In December, right before winter break, is the Holiday Potluck. Family and friends of students are invited. Each family is asked to bring a dish to share with others. Usually there are presentations by students. This may include a play starring students from different classrooms.

AWARDS NIGHT

Awards night is a semi-formal event held in June. All students receive an award for the participation in the Springall program. Students might receive an award for their academic achievements, behavior achievements and motor achievements. Some even earn awards for participation in communication, and occupational therapy.

PROM

As a celebration at the end of the year, students in grades 9 through 12 are invited to attend our annual Prom. Prom is usually scheduled for the night before the graduation ceremony. Because the prom is held off site; students must buy tickets to the prom, all the money collected goes towards the cost of renting the location, food, and music.

SENIOR WEEK

Senior Week is four days of special activities just for our 12th grade students. Students vote on which activities to have each day. In the past years, students have chosen to go to Boomers, the Park and even Sea World. Senior Week ends with the High School Prom and Graduation. Our 12th graders either have to raise money to pay for these events or pay for the cost each event.

GRADUATION

On graduation day students completing their high school program will be participating in graduation ceremonies. Families and friends are invited to celebrate this special occasion. Caps, gowns and tassels are provided by Springall Academy. Participating in the ceremony does not signify the completion of a high school diploma or certificate of completion. Often times, students have additional courses to complete after graduation ceremonies, which can be obtained through participation in our PLUS program.

CLUB 45

Club 45 is a group of students and staff that get together at least once a month. They discuss issues important to the students.

You must be on Level Four or Five (Independent) to participate (Levels 3 and 4 for elementary students). The student "represents" their classroom and the school at the meetings. The members are role models for the other students. They are our student leaders.

They bring any ideas or comments from their classmates to the meeting. Whoever attends the meeting shares the information with the rest of their classmates.

Club 45 is a group run by the students for the students. Club 45 sponsors snack sales to raise money for school projects. In the past, Club 45 has sponsored such things as: Award's Night decorations, a new microwave for the kitchen, Level Four Fridays, and new uniforms for our Flag Football and Basketball team. Club 45 students plan many field trips for themselves throughout the year.

FRIDAY CLUBS

Friday clubs are a great opportunity for students to be involved in. This is reinforcing for students and an opportunity for them to be engaged in learning and activities that they might not otherwise have access to.

Friday Clubs can include music, art, computer, Spanish, cooking, chess, etc. Students can participate in Friday Clubs if they are on level 2 or higher. Once a student chooses a club, they should remain in that club for at least 4 weeks before changing. Students will still be earning points during all clubs. Level expectations are reinforced.

If students are involved in Friday games and also want to participate in Friday clubs, they must choose one or the other. The student may not participate in both that same day.

GIRLS GROUP

Girls' Group is about the fun, friendship and empowerment of girls together. As a bonus, most of the time girls are having so much fun, that they don't realize they are learning! Girls have the opportunity to participate in: Big Sister/Little Sister program, peer tutoring, cheering on at Sports events, bimonthly meetings, and other activities.

This is a wonderful opportunity to allow girls to connect to female staff and form lifelong relationships with other girls throughout the school.

FIELD TRIPS

Field trips are planned throughout the school year to enhance the regular school program. As listed in the level system pages, you must be on level 2, 3, 4 or 5 to attend a field trip.

Remember, you must be at least level two three days before the date of the actual field trip. Last minute petitions will not allow you attend the field trip.

Field trips are planned by different staff. This might include classroom staff, workability staff, motor staff, support staff, communication, OT, and guidance counselors.

No matter who plans the field trip there are some basic rules to follow:

- Follow directions
- Be kind to others
- Show respect

Permission slips must be signed by a parent or guardian. They must be turned into to the staff member who is organizing the field trip at least three days before the date of the field trip! This is very important. Last minute permission slips will not be accepted and you will not be able to attend.

Each Field trip will have specific rules to follow. Listen carefully to your staff at the beginning of the field trip to be sure you know the rules for the day.

You will be told what you need to bring by the staff member in charge. For example, you might be asked to bring a bag lunch or a snack. Some field trips you will be given permission to bring money. This is usually to purchase a snack or a small souvenir.

It is important for students and families to ask questions about each specific field trip because some of the expectations can be different, depending on where we go.

Field trips during the extended school year have their own set of rules. Those rules will be reviewed at the beginning of the extended school year.